

HOW TO EXCEL  
AS YOUR  
CHAPTER'S  
AYP LIAISON

**ASPE  
YOUNG  
PROFESSIONALS®**

 **CASPE**  
American Society of  
Plumbing Engineers™

# HOW TO EXCEL AS YOUR CHAPTER'S AYP LIAISON

# ASPE YOUNG PROFESSIONALS<sup>®</sup>

*Are you considering becoming your Chapter's ASPE Young Professionals Liaison (AYPL)? Before agreeing to take on this role, you're probably wondering what it is all about. What will be expected of you? What is the time commitment? How can you succeed?*

*ASPE Young Professionals was developed to bring together like minds and help young professionals like you form bonds within ASPE. The friendships and career networks you will build by participating in AYP will aid immensely in your career. If you become your Chapter's AYPL, you will be instrumental in helping attract more young professionals to the industry and keeping Society activities thriving.*

*Following is a brief outline of the responsibilities of a Chapter AYPL to help you out.*

[aspe.org](http://aspe.org)

# YOUR ROLE ON THE CHAPTER BOARD OF DIRECTORS



A Chapter AYPL is an appointed position to the Chapter's Board of Directors. Chapter Board meetings are typically held monthly, whether they're in-person or via conference call. You will be expected to participate in the monthly Board meetings and provide input because your Chapter wants to know how they can best serve local young professionals.

Other responsibilities related to your role on the Chapter Board include:

- Updating other Chapter Board members on your event planning and the status of costs and potential sponsorship opportunities
- Keeping an updated AYP roster of those who are 35 years old and younger that includes birthdays, email addresses, company names, and geographical locations
- If applicable, providing written reports on the status of Chapter initiatives, attendance at recent events, and plans for the future
- Reporting back on Society-level programs and events

**Time Commitment:**

Approximately 2–3 hours per month, but varies by Chapter

## SOCIETY- LEVEL CALLS

Each quarter all Chapter AYPLs are invited to participate in a call organized by the Society's AYP Committee. During these calls you'll hear more details about programs in place, what to expect, more ideas on how to market your programs, successes of other Chapter events, and more.

**Time Commitment:**

1 hour per quarter

# SOCIAL EVENT PLANNING



One of your biggest responsibilities will be planning networking events for local young professionals. These events are great ways to help your peers find out about new job opportunities, increase their professional networks, and relax and have some fun after the stresses of the workday.

To plan these events, work with your Chapter Board of Directors to find possible locations for social functions. Reach out to other Chapter AYPs to brainstorm and get ideas. If other volunteers are available, that's acceptable—you can do this! Potential events can include:

- Happy hour at a bar or brewery
- Manufacturing or treatment plant tour
- Escape room or game night
- Sporting event or organized team leagues
- Fundraiser events

Plan to hold events at least quarterly, and publicize them well in advance so members know the event is coming up and can make time in their schedule to attend. Also, events don't have to be during the week. Family-friendly outings are perfect to help AYPs balance their professional goals with their personal needs.

**Time Commitment:**

Approximately 1–2 hours per month, depending on frequency of events and not inclusive of the actual events

# ENGINEERS WEEK



Chapter AYPLs are typically responsible for coordinating their Chapter's participation in Engineers Week ([discovere.org](http://discovere.org)) in February. To do so, you should reach out to local schools to inquire about opportunities for you or another Chapter member to teach students about the plumbing engineering and design profession. Middle and high schoolers are the ideal audience, but you also could go to grade schools and technical colleges and universities. The AYP Committee and ASPE Staff can assist you in reaching out to local schools if needed.

The Society has a PowerPoint that you can use in classroom presentations. Another idea is setting up a tabletop display during lunch periods with brochures about plumbing engineering to let students know about this career path and how vital our industry is for our health and safety.

Here are a few tips for consideration:

- You can tweak and edit the presentation available on [aspe.org](http://aspe.org) to fit the age group or reflect your local area. You also can add site photos of how plumbing systems are installed to give the students an idea of the process—from the pen to the field.
- Humorous installation photos will also help add some humor to the presentation and keep the students mentally invested.
- Don't forget to verify the time you will have to present to the class so you can tailor the presentation beforehand. Class times vary, and letting the teacher know how long you expect to be will help them schedule.
- Try to interact with the students as much as possible and leave time in your presentation for the students to ask questions.

**Time Commitment:**

Approximately 4–5 hours per year



[aspe.org](http://aspe.org)