

May 5, 2020

ASPE Nominating Committee:

It is with great honor to announce my intentions of running for ASPE Vice President Membership. I have endured a long commute for some years and did possess the time I feel is required to properly serve the members of ASPE. I have decided and have discussed with my employer that I will work from home the majority of the time, affording me the time to effectively serve on the Society Board of Directors.

It is my pleasure to serve Society as it, and my local chapter involvement, have been sources of pride, education, and networking for me. I want to help make ASPE better and stronger. I want to help make ASPE a place where someone wants to join and wants to stay.

I humbly request a place on the ballot for the 2020 ASPE Society Board of Directors elections.

Respectfully,

A handwritten signature in black ink, appearing to read "Jason S.A. McDonald". The signature is written in a cursive style with a large initial "J" and "M".

Jason S.A. McDonald, CPD



6400 Shafer Court, Suite 350  
 Rosemont, IL 60018  
 (847)296-0002 | Fax: (847) 296-2963 | [aspe.org](http://aspe.org) | [info@aspe.org](mailto:info@aspe.org)

## STATEMENT OF INCLINATIONS, INTERESTS AND AFFILIATIONS (To Help Determine Potential Sources of Bias and Conflict of Interest)

Name: \_\_\_\_\_ Telephone (day): \_\_\_\_\_

Telephone (evening): \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company (Employer): \_\_\_\_\_ Title: \_\_\_\_\_

Company (Employer) Product or Service: \_\_\_\_\_ ASPE Membership # \_\_\_\_\_

Chapter Affiliation: \_\_\_\_\_

Preferred ASPE Society Board of Directors; if no preference please state "None": \_\_\_\_\_

The responsibility for completing and submitting this statement of inclinations, interests and Affiliations rests solely with the individual completing this Application Package. Please reference the next page for guidelines and definitions, and submit only the information that is relevant and merits disclosure regarding:

1. All ASPE policies with respect to interest categories and as related to any bias and conflict of interest.

### Instructions:

- A. Please make sure to include a cover letter of interest to the Nominating Committee addressed to the Nominating Committee Chair.
- B. Include a letter or other correspondence from both your employer and family stating their approval and support of you pursuing this position. This letter or correspondence is a vital piece to your application and will demonstrate that your family and employer are fully aware of the responsibilities that comes along with serving on the Society Board of Directors, and that serving on the board will require you to be away from family and your place of employment for certain periods of time.
- C. Contact the Nominating Committee Chair if you have any questions regarding the completion of this form.
- D. When this form has been completed, sign, date and return it as shown below. Attach additional pages if necessary and retain a copy for your records.
- E. A statement of inclinations, interests and affiliations does not prevent candidacy to the Board of Directors but is for the purpose of notifying the members and the delegates of any bias or potential bias.
- F. If there is no information to be reported, write the word "NONE" in the space provided.


If the Candidate is elected and during your period of service on the Board, any changes in information reported on this form, or any new information relevant to the question of potential bias or conflict of interest should be promptly reported to the ASPE Board of Directors and the ASPE Executive Director/CEO.

### 1. ORGANIZATIONAL AFFILIATIONS. **None**

Report relevant present and past business relationships (as an employee, owner, officer, director, consultant, member, etc.) and relevant remunerated or volunteer non-business relationships (e.g., professional organizations, trade associations, code organizations, lobbying groups, public interest or civic groups, and trade magazines). Include specific activities and committee involvements.

### 2. PUBLIC STATEMENTS AND POSITIONS. **None**

List relevant articles, testimony, speeches, etc. by date, title and publication (if any) in which they appeared. Provide a brief description of relevant positions of any organizations or groups with which you are or have been closely identified or associated.

—  \_\_\_\_\_ Date \_\_\_\_\_



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 aspe.org • info@aspe.org

## CANDIDATE APPLICATION FOR ASPE BOARD OF DIRECTORS

[Please Type or Print]

### 1. Education

Education Level	Name of Institution	Major/Course of Study	Years Completed	Date of Graduation	Degree Earned
High School					
Technical School					
College or University					
Graduate Studies or Other					

### 2. Certification and Registration

- A. Are you Certified In Plumbing Design (CPD)?  Yes  No
- B. Are you a Certified Plumbing Design Technician (CPDT)?  Yes  No
- C. Do you hold the Green Plumbing Design Certificate (GPD)?  Yes  No
- D. Are you a Registered Engineer?  YES  NO Number of States: \_\_\_\_\_
- List States: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- C. Other (Specify): \_\_\_\_\_

### 3. Professional Experience (Include Each Position)

Date		Employer	Title	Describe Duties/Responsibilities (e.g. design, codes, sales, etc.)
From	To			

(can continue on next page)

#### 4. ASPE History

A. Please Provide:

a. Year Joined ASPE: \_\_\_\_\_

b. Initial Membership Grade:

c. Current Membership Grade: \_\_\_\_\_

B. Society Activities:

a. Society (National) Offices Held

Date		Society (National) Office/Position	Position
From	To		

b. Society (National) Committees and Other Activities

Date		Name of Society (National) Committee/Working Group or Other Activity	Society (National) Position
From	To		

C. Chapter Activities:

a. Chapter Offices Held

Date		Name of Chapter	Chapter Office/Position
From	To		

b. Chapter Committees and Other Activities

Date		Name of Chapter	Name of Chapter Committee or Other Activity
From	To		



**7. General or Society Interest Areas (e.g., technical, education, legislative, membership, finances, AYP, WOA)**

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**8. Honors and Awards [e.g., honors, awards (list ASPE's first)]**

Honor or Award Received	Organization Received From	Date Received

**9. Publications Authored**

Number of Books/Manuals: \_\_\_\_\_ Number of Papers: \_\_\_\_\_ Number of Articles: \_\_\_\_\_

List up to five (5) significant publications. Attach additional list, if needed.

Title	Publisher or Publication	Date Published

**10. Patents, Registrations or Trademarks Owned**

Number of Patents: \_\_\_\_\_ Number of Trademarks or Registrations: \_\_\_\_\_

Patent/Registration/Trademark Number	Describe Patent/Registration/Trademark	Date Issued

## 11. Projects

List up to five (5) significant projects. Attach additional list, if necessary.

Project Name or Description	Year Completed	Your Role in Project	Significance of Project

## 12. Civic, Charitable and Military Service

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**13. Your answers to the following questions will help the members and delegates better understand each candidates position and goals as they make the best possible informed decision when electing officers to the Society Board of Directors. If you need additional space, use additional sheets of paper. Reminder, however, you fill in this form (e.g., hand written, printed, typed, etc.) is how it will be presented to the members and Delegates.**

**13A: Why are you running for this position on the Society Board of Directors, and what makes you stand out from all the other potential Candidates?**

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**13B: What do you suggest we do immediately to better the Society, and what you would do personally to accomplish this goal?**

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## 14. ATTESTMENT OF CANDIDATES

1. As a Candidate to the Society ASPE Board of Directors, I hereby grant the American Society of Plumbing Engineers (ASPE) the non-exclusive, royalty-free rights, including nonexclusive, royalty rights in copyright, to any contributions I make to documents or material I prepared for ASPE and I understand that I acquire no rights in publication of such documents in which my contribution or other similar analogous form is used. I hereby attest that I have the authority and I am empowered to grant this copyright release.
2. If elected as a member of the ASPE Society Board of Directors, I understand that expenses I may incur in my official capacity as an officer of the Society Board shall be reimbursed in accordance to the official Society travel policies and that all such expenditures require budget authorization and must be approved in advance by the Society President and/or Executive Director/CEO.
3. I hereby attest that all information provided in the Candidate Application for the ASPE Society Board of Directors and the Statement of Inclinations, Interest and Affiliations are true and accurate representations of my interests, affiliations and background and do not believe I have any conflict of interest that would affect my serving as an officer of, and member of the Board of, the American Society of Plumbing Engineers.

Please sign below and return to:

American Society of Plumbing Engineers  
c/o Nominating Committee  
6400 Shafer Court, Suite 350  
Rosemont, IL 60018  
(847)296-0002 • Fax: (847) 296-2963  
[aspe.org](http://aspe.org) • [info@aspe.org](mailto:info@aspe.org)

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature





**Grumman/Butkus Associates**

*Energy Efficiency Consultants and Sustainable Design Engineers*

820 Davis Street, Suite 300  
Evanston, Illinois 60201 4446

Main 847-328-3555  
[www.grummanbutkus.com](http://www.grummanbutkus.com)

April 27, 2020

ASPE Nominating Committee

Re: Jason McDonald

Dear ASPE Nominating Committee:

Jason McDonald, a Grumman/Butkus Associates employee, has the company's full support in running for ASPE Vice President Membership. I am aware and accept that this means there are times when he will have to be out of town or otherwise away from the office for periods of time to fulfill his duties should he be elected.

Very truly yours,

T. Chad Luning, P.E., LEED AP/OM  
President

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May 1, 2020

ASPE Nominating Committee,

My husband, Jason McDonald, has my full support in running for ASPE Vice President Membership. I am aware and accept that this means there are times where he will have to be out of town or otherwise away from home for periods of time to fulfill his duties should he be elected.

Sincerely,

A handwritten signature in blue ink that reads "Laura McDonald". The signature is written in a cursive style with a long, sweeping tail that extends to the right.

Dr. Laura M. McDonald